

The logo is a circular emblem with a red outer ring containing the text "EMERGENCY COMMUNICATIONS" at the top and "RADIO AMATEUR OPERATIONS" at the bottom, separated by two stars. The inner blue circle features a satellite, a laptop with signal waves, a radio tower, and a lightning bolt. The acronym "A.C.S." is written in large yellow letters at the bottom of the inner circle.

Pinellas ACS

Incident Action Plan

Mike Drake

Pinellas ACS Training Officer



Agenda



- Incident Action Plan Overview
- ICS 202 – Incident Objectives
- ICS 204 – Assignment List
- ICS 205 – Incident Radio Communications Plan
- ICS 205A – Communications List
- ICS 207 – Incident Organization Chart
- ICS 208 – Safety Message/Plan
- IAP Attachments



Incident Action Plan

Overview – Hurricane Ian After Action Report

- **Issues**

- Pinellas County (PinCo) ACS created a detailed Incident Radio Communications Plan (ICS 205); however, no other IAP elements were created or posted.
- Contact information and tasking was provided orally. Inconsistencies between teams were noted.

- **Recommendation 4:**

- Pinellas ACS should review and update its procedures so that Pinellas ACS creates a written IAP for each deployment that includes an ICS 202, ICS 205, ICS 205A, and an ICS 204 for each deployment location activated and manned by Pinellas ACS.

- **Status**

- Plan updates are in process. The updated document is scheduled for release in February 2023



Incident Action Plan Overview



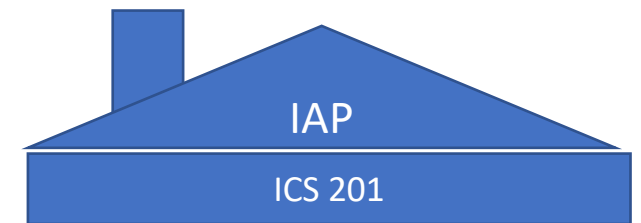
- **Definition:** An oral or written plan containing the *objectives* established by the Incident Commander and addressing *tactics* and *support activities* for the planned operational period. Each Operational Period is generally 12 to 24 hours.
 - What do we need to do?
 - Who is responsible for doing it?
 - What resources are needed?
 - How do we communicate?
 - How do we keep everyone safe?



Incident Action Plan Overview



- Incident Action Plan – Forms
 - ☐ ICS 202 Incident Objectives
 - ☐ ICS 203 Organizational Assignment List
 - ☐ ICS 204 Assignment List
 - ☐ ICS 205 Incident Radio Communications Plan
 - ☐ ICS 205A Communications List
 - ☐ ICS 206 Medical Plan
 - ☐ ICS 207 Incident Organization Chart
 - ☐ ICS 208 Safety Message/Plan



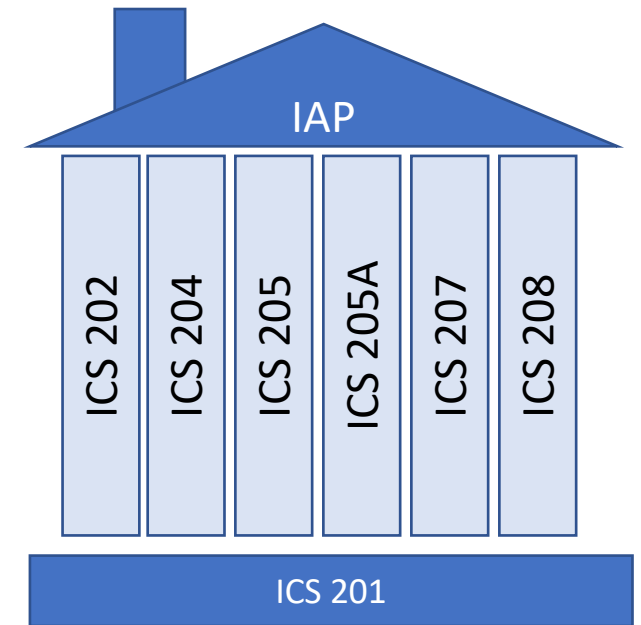
STEP 1: Select Appropriate Forms for Activation Event



Incident Action Plan Overview



- Incident Action Plan – Forms
 - ☒ ICS 202 Incident Objectives
 - ☐ ICS 203 Organizational Assignment List
 - ☒ ICS 204 Assignment List
 - ☒ ICS 205 Incident Radio Communications Plan
 - ☒ ICS 205A Communications List
 - ☐ ICS 206 Medical Plan
 - ☒ ICS 207 Incident Organization Chart
 - ☒ ICS 208 Safety Message/Plan



STEP 1: Select Appropriate Forms for Activation Event



Incident Action Plan Overview - Format



- Present each ICS Form in IAP
 - Purpose, Preparation, and Distribution
 - Define each of the fields
 - Present an example of each completed form
 - Tropical Storm Nicole



Agenda



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- ICS 202 – Incident Objectives
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- ICS 208 – Safety Message/Plan
- IAP Attachments



1. Incident Name:		2. Operational Period: Date From:		Date To:
		Time From:		Time To:
3. Objective(s):				
4. Operational Period Command Emphasis:				
General Situational Awareness				
5. Site Safety Plan Required? Yes <input type="checkbox"/> No <input type="checkbox"/>				
Approved Site Safety Plan(s) Located at:				
6. Incident Action Plan (the items checked below are included in this Incident Action Plan):				
<input type="checkbox"/> ICS 203	<input type="checkbox"/> ICS 207	Other Attachments:		
<input type="checkbox"/> ICS 204	<input type="checkbox"/> ICS 208	<input type="checkbox"/>		
<input type="checkbox"/> ICS 205	<input type="checkbox"/> Map/Chart	<input type="checkbox"/>		
<input type="checkbox"/> ICS 205A	<input type="checkbox"/> Weather Forecast/Tides/Currents	<input type="checkbox"/>		
<input type="checkbox"/> ICS 206		<input type="checkbox"/>		
7. Prepared by: Name: _____ Position/Title: _____ Signature: _____				
8. Approved by Incident Commander: Name: _____ Signature: _____				
ICS 202	IAP Page	Date/Time:		

Purpose. The Incident Objectives (ICS 202) describes the basic incident strategy, incident objectives, command emphasis/priorities, and safety considerations for use during the next operational period.

Preparation. The PinCo ACS ICS 202 is completed by the PinCo ACS leadership team and incorporated into the PinCo ACS Incident Action Plan (IAP).

Distribution. The ICS 202 may be reproduced with the IAP and distributed to all deployed PinCo ACS personnel. All completed original forms must be given to the PinCo ACS Administration Officer.



1. Incident Name: 	2. Operational Period: <div style="display: flex; justify-content: space-between;"> <div>Date From: </div> <div>Date To: </div> </div> <div style="display: flex; justify-content: space-between;"> <div>Time From: </div> <div>Time To: </div> </div>	
3. Objective(s):		
4. Operational Period Command Emphasis:		
General Situational Awareness		
5. Site Safety Plan Required? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Approved Site Safety Plan(s) Located at:		
6. Incident Action Plan (the items checked below are included in this Incident Action Plan):		
<input type="checkbox"/> ICS 203 <input type="checkbox"/> ICS 204 <input type="checkbox"/> ICS 205 <input type="checkbox"/> ICS 205A <input type="checkbox"/> ICS 206	<input type="checkbox"/> ICS 207 <input type="checkbox"/> ICS 208 <input type="checkbox"/> Map/Chart <input type="checkbox"/> Weather Forecast/Tides/Currents	Other Attachments: <div style="border: 1px solid black; height: 40px; margin-bottom: 2px;"></div> <div style="border: 1px solid black; height: 40px; margin-bottom: 2px;"></div> <div style="border: 1px solid black; height: 40px; margin-bottom: 2px;"></div> <div style="border: 1px solid black; height: 40px; margin-bottom: 2px;"></div>
7. Prepared by: Name: _____ Position/Title: _____ Signature: _____		
8. Approved by Incident Commander: Name: _____ Signature: _____		
ICS 202	IAP Page	Date/Time:

Block Number	Block Title	Instructions
1	Incident Name	Enter the name assigned to the incident. If needed, an incident number can be added.
2	Operational Period <ul style="list-style-type: none"> • Date and Time From • Date and Time To 	Enter the start date (month/day/year) and time (using the 24-hour clock) and end date and time for the operational period to which the form applies.
3	Objective(s)	<p>Enter clear, concise statements of the objectives for managing the response. Ideally, these objectives will be listed in priority order. These objectives are for the incident response for this operational period as well as for the duration of the incident. Include alternative and/or specific tactical objectives as applicable.</p> <p>Objectives should follow the SMART model or a similar approach:</p> <p><u>S</u>pecific – Is the wording precise and unambiguous?</p> <p><u>M</u>easurable – How will achievements be measured?</p> <p><u>A</u>ction-oriented – Is an action verb used to describe expected accomplishments?</p> <p><u>R</u>ealistic – Is the outcome achievable with given available resources?</p> <p><u>T</u>ime-sensitive – What is the timeframe?</p>
4	Operational Period Command Emphasis	Enter command emphasis for the operational period, which may include tactical priorities or a general weather forecast for the operational period. It may be a sequence of events or order of events to address. This is not a narrative on the objectives, but a discussion about where to place emphasis if there are needs to prioritize based on the Incident Commander's or Unified Command's direction. Examples: Be aware of falling debris, secondary explosions, etc.
	General Situational Awareness	General situational awareness may include a weather forecast, incident conditions, and/or a general safety message. If a safety message is included here, it should be reviewed by the Safety Officer to ensure it is in alignment with the Safety Message/Plan (ICS 208).
5	Site Safety Plan Required? Yes <input type="checkbox"/> No <input type="checkbox"/>	Safety Officer should check whether or not a site safety plan is required for this incident.
	Approved Site Safety Plan(s) Located At	Enter the location of the approved Site Safety Plan(s).



1. Incident Name:	2. Operational Period: Date From: _____ Date To: _____ Time From: _____ Time To: _____	
3. Objective(s):		
4. Operational Period Command Emphasis:		
General Situational Awareness		
5. Site Safety Plan Required? Yes <input type="checkbox"/> No <input type="checkbox"/> Approved Site Safety Plan(s) Located at:		
6. Incident Action Plan (the items checked below are included in this Incident Action Plan): <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> ICS 203 <input type="checkbox"/> ICS 207 <input type="checkbox"/> ICS 204 <input type="checkbox"/> ICS 208 <input type="checkbox"/> ICS 205 <input type="checkbox"/> Map/Chart <input type="checkbox"/> ICS 205A <input type="checkbox"/> Weather Forecast/Tides/Currents <input type="checkbox"/> ICS 206 </div> <div> <u>Other Attachments:</u> <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ </div> </div>		
7. Prepared by: Name: _____ Position/Title: _____ Signature: _____		
8. Approved by Incident Commander: Name: _____ Signature: _____		
ICS 202	IAP Page	Date/Time:

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Incident Action Plan

Incident Objectives ICS 202 – Example – Tropical Storm Nicole

INCIDENT OBJECTIVES (ICS 202)

1. Incident Name: <i>Tropical Storm Nicole</i>	2. Operational Period: Date From: 11/10/2022 Date To: 11/10/2022 Time From: 0700 Time To: 1900
3. Objective(s): Pinellas ACS Leadership Team <ul style="list-style-type: none">Within 30-minutes of Pinellas County Emergency Management requesting ACS Activation:<ul style="list-style-type: none">Activate Pinellas ACS to Level 1 and notify ACS membership of activation.Prioritize and assign available ACS resources to the EOC Radio Room, evacuation shelters, and critical infrastructure locations identified by Pinellas County Emergency Management.Order assigned resources deployed. Pinellas EOC Radio Room Team: <ul style="list-style-type: none">When notified that the ACS EOC Radio Room team has been activated:<ul style="list-style-type: none">Assemble personal Go-kit, deploy to the EOC, and arrive 15-minutes prior to the start of the assigned operational period.Within 30-minutes of arrival at the EOC:<ul style="list-style-type: none">Establish and maintain communications with Pinellas County municipalities, partner agencies, and the state of Florida EOC as required to meet mission requirements.Distribute communications equipment to ACS users, as required, to support mission requirements. Maintain an accurate record of all equipment issued to the membership.Establish amateur radio communications with each activated emergency evacuation shelter and deployed ACS resource. Maintain communications throughout duration of incident. PACS Evacuation Shelter Teams <ul style="list-style-type: none">When notified that ACS Evacuation Shelter teams have been activated:<ul style="list-style-type: none">Assemble personal Go-kit, deploy to the EOC to obtain Shelter Radio Kit, and arrive at the assigned shelter location 15-minutes prior to the start of the assigned operational period.Within 30-minutes of arrival at the assigned Shelter location, establish VHF amateur radio communications with the Pinellas County EOC. Maintain communications throughout duration of incident. PACS Critical Infrastructure Teams <ul style="list-style-type: none">When notified that ACS Critical Infrastructure teams have been activated:<ul style="list-style-type: none">Assemble personal Go-kit, deploy to the EOC to obtain communications equipment, and arrive at the assigned deployment location 15-minutes prior to the start of the assigned operational period.Within 30-minutes of arrival at the assigned deployment location, establish amateur radio communications with the Pinellas County EOC. Maintain communications throughout duration of incident.	
4. Operational Period Command Emphasis: <ul style="list-style-type: none">Safely deploy ACS resources.<ul style="list-style-type: none">Roadway flooding is possible. Use extreme caution when approaching a flooded roadway. Under no circumstances are ACS members transit through a flooded area.Downed powerlines and debris may block or obstruct roadways. Use extreme caution when approaching downed power lines as they may still be energized.Deployed ACS resources will notify the EOC via the ACS Tactical-Resource net when transiting between locations. Each resource will notify the EOC upon departure and arrival.	

1. Incident Name:

Tropical Storm Nicole

2. Operational Period: Date From: 11/10/2022 Date To: 11/10/2022

Time From: 0700 Time To: 1900



Incident Action Plan

Incident Objectives ICS 202 – Example – Tropical Storm Nicole

INCIDENT OBJECTIVES (ICS 202)

1. Incident Name: <i>Tropical Storm Nicole</i>	2. Operational Period: Date From: 11/10/2022 Date To: 11/10/2022 Time From: 0700 Time To: 1900
--	--

3. Objective(s):

Pinellas ACS Leadership Team

- Within 30-minutes of Pinellas County Emergency Management requesting ACS Activation:
 - Activate Pinellas ACS to Level 1 and notify ACS membership of activation.
 - Prioritize and assign available ACS resources to the EOC Radio Room, evacuation shelters, and critical infrastructure locations identified by Pinellas County Emergency Management.
 - Order assigned resources deployed.

Pinellas EOC Radio Room Team:

- When notified that the ACS EOC Radio Room team has been activated:
 - Assemble personal Go-kit, deploy to the EOC, and arrive 15-minutes prior to the start of the assigned operational period.
 - Within 30-minutes of arrival at the EOC:
 - Establish and maintain communications with Pinellas County municipalities, partner agencies, and the state of Florida EOC as required to meet mission requirements.
 - Distribute communications equipment to ACS users, as required, to support mission requirements. Maintain an accurate record of all equipment issued to the membership.
 - Establish amateur radio communications with each activated emergency evacuation shelter and deployed ACS resource. Maintain communications throughout duration of incident.

PACS Evacuation Shelter Teams

- When notified that ACS Evacuation Shelter teams have been activated:
 - Assemble personal Go-kit, deploy to the EOC to obtain Shelter Radio Kit, and arrive at the assigned shelter location 15-minutes prior to the start of the assigned operational period.
 - Within 30-minutes of arrival at the assigned Shelter location, establish VHF amateur radio communications with the Pinellas County EOC. Maintain communications throughout duration of incident.

PACS Critical Infrastructure Teams

- When notified that ACS Critical Infrastructure teams have been activated:
 - Assemble personal Go-kit, deploy to the EOC to obtain communications equipment, and arrive at the assigned deployment location 15-minutes prior to the start of the assigned operational period.
 - Within 30-minutes of arrival at the assigned deployment location, establish amateur radio communications with the Pinellas County EOC. Maintain communications throughout duration of incident.

4. Operational Period Command Emphasis:

- Safely deploy ACS resources.
 - Roadway flooding is possible. Use extreme caution when approaching a flooded roadway. Under no circumstances are ACS members transit through a flooded area.
 - Downed powerlines and debris may block or obstruct roadways. Use extreme caution when approaching downed power lines as they may still be energized.
 - Deployed ACS resources will notify the EOC via the ACS Tactical-Resource net when transiting between locations. Each resource will notify the EOC upon departure and arrival.

3. Objective(s):

Pinellas ACS Leadership Team

- Within 30-minutes of Pinellas County Emergency Management requesting ACS Activation:
 - Activate Pinellas ACS to Level 1 and notify ACS membership of activation.
 - Prioritize and assign available ACS resources to the EOC Radio Room, evacuation shelters, and critical infrastructure locations identified by Pinellas County Emergency Management.
 - Order assigned resources deployed.

Specific
Measurable
Action-Oriented
Realistic
Time Sensitive



Incident Action Plan

Incident Objectives ICS 202 – Example – Tropical Storm Nicole

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4. Operational Period Command Emphasis:

- Safely deploy ACS resources.
 - Roadway flooding is possible. Use extreme caution when approaching a flooded roadway. Under no circumstances are ACS members transit through a flooded area.
 - Downed powerlines and debris may block or obstruct roadways. Use extreme caution when approaching downed power lines as they may still be energized.
 - Deployed ACS resources will notify the EOC via the ACS Tactical-Resource net when transiting between locations. Each resource will notify the EOC upon departure and arrival.



Incident Action Plan

Incident Objectives ICS 202 – Example – Tropical Storm Nicole

General Situational Awareness <ul style="list-style-type: none">• Tropical Storm Nicole is scheduled to make landfall on the east coast of Florida early Thursday morning as a category 1 hurricane. A tropical storm watch is in effect for Pinellas County.• The most likely onset of tropical force winds within Pinellas County is forecast for late Wednesday evening or early Thursday morning.• The Pinellas County EOC is currently operating at LEVEL 2 – PARTIAL ACTIVATION.		
5. Site Safety Plan Required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Approved Site Safety Plan(s) Located at:		
6. Incident Action Plan (the items checked below are included in this Incident Action Plan):		
<input type="checkbox"/> ICS 203 <input checked="" type="checkbox"/> ICS 204 <input checked="" type="checkbox"/> ICS 205 <input checked="" type="checkbox"/> ICS 205A <input type="checkbox"/> ICS 206 <input checked="" type="checkbox"/> ICS 207 <input checked="" type="checkbox"/> ICS 208	<input checked="" type="checkbox"/> Map/Chart <ul style="list-style-type: none">• WD4SCD Receiver Site Locations <input type="checkbox"/> Weather Forecast /Tides /Currents	Other Attachments: <ul style="list-style-type: none">• Public Safety Complex Antenna Location
7. Prepared by: Name: <u>Michael H Drake</u> Position/Title: <u>PACS Training</u> Signature: <u>Michael H Drake</u>		
8. Approved by Incident Commander: Name: _____ Signature: _____		
ICS 202	IAP Page 1	Date/Time: _____



General Situational Awareness <ul style="list-style-type: none">• Tropical Storm Nicole is scheduled to make landfall on the east coast of Florida early Thursday morning as a category 1 hurricane. A tropical storm watch is in effect for Pinellas County.• The most likely onset of tropical force winds within Pinellas County is forecast for late Wednesday evening or early Thursday morning.• The Pinellas County EOC is currently operating at LEVEL 2 – PARTIAL ACTIVATION.



Incident Action Plan

Incident Objectives ICS 202 – Example – Tropical Storm Nicole

General Situational Awareness <ul style="list-style-type: none">• Tropical Storm Nicole is scheduled to make landfall on the east coast of Florida early Thursday morning as a category 1 hurricane. A tropical storm watch is in effect for Pinellas County.• The most likely onset of tropical force winds within Pinellas County is forecast for late Wednesday evening or early Thursday morning.• The Pinellas County EOC is currently operating at LEVEL 2 – PARTIAL ACTIVATION.		
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Approved Site Safety Plan(s) Located at:		
6. Incident Action Plan (the items checked below are included in this Incident Action Plan):		
<input type="checkbox"/> ICS 203 <input checked="" type="checkbox"/> ICS 204 <input checked="" type="checkbox"/> ICS 205 <input checked="" type="checkbox"/> ICS 205A <input type="checkbox"/> ICS 206 <input checked="" type="checkbox"/> ICS 207 <input checked="" type="checkbox"/> ICS 208	<input checked="" type="checkbox"/> Map/Chart <ul style="list-style-type: none">• WD4SCD Receiver Site Locations <input type="checkbox"/> Weather Forecast /Tides /Currents	<u>Other Attachments:</u> <ul style="list-style-type: none">• Public Safety Complex Antenna Location
7. Prepared by: Name: <u>Michael H Drake</u> Position/Title: <u>PACS Training</u> Signature: <u>Michael H Drake</u>		
8. Approved by Incident Commander: Name: _____ Signature: _____		
ICS 202	IAP Page 1	Date/Time: _____



5. Site Safety Plan Required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Approved Site Safety Plan(s) Located at:



Incident Action Plan

Incident Objectives ICS 202 – Example – Tropical Storm Nicole

General Situational Awareness <ul style="list-style-type: none">Tropical Storm Nicole is scheduled to make landfall on the east coast of Florida early Thursday morning as a category 1 hurricane. A tropical storm watch is in effect for Pinellas County.The most likely onset of tropical force winds within Pinellas County is forecast for late Wednesday evening or early Thursday morning.The Pinellas County EOC is currently operating at LEVEL 2 – PARTIAL ACTIVATION.		
5. Site Safety Plan Required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Approved Site Safety Plan(s) Located at:		
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7. Prepared by: Name: <u>Michael H Drake</u> Position/Title: <u>PACS Training</u> Signature: <u>Michael H Drake</u>		
8. Approved by Incident Commander: Name: _____ Signature: _____		
ICS 202	IAP Page 1	Date/Time: _____



6. Incident Action Plan (the items checked below are included in this Incident Action Plan):		
<input type="checkbox"/> ICS 203 <input checked="" type="checkbox"/> ICS 204 <input checked="" type="checkbox"/> ICS 205 <input checked="" type="checkbox"/> ICS 205A <input type="checkbox"/> ICS 206 <input checked="" type="checkbox"/> ICS 207 <input checked="" type="checkbox"/> ICS 208	<input checked="" type="checkbox"/> Map/Chart <ul style="list-style-type: none">WD4SCD Receiver Site Locations <input type="checkbox"/> Weather Forecast /Tides /Currents	<u>Other Attachments:</u> <ul style="list-style-type: none">Public Safety Complex Antenna Location



Agenda



- Incident Action Plan Overview
- ICS 202 – Incident Objectives
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Incident Action Plan

Assignment List – ICS 204



ASSIGNMENT LIST (ICS 204) Adapted for PACS

1. Incident Name: _____		2. Operational Period: Date From: _____ Date To: _____ Time From: _____ Time To: _____		3. Branch: _____ Group: _____ Unit: _____ Staging Area: _____	
4. Operations Personnel: Name _____ Contact Number(s) _____ Communications Unit Lead: _____ Pinellas ACS Group Supervisor: _____ Pinellas ACS Unit Leader: _____					
5. Resources Assigned:		# of Persons	Contact (e.g., phone, pager, radio frequency, etc.)	Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information	
Resource Identifier	Leader				
6. Work Assignments: 					
7. Special Instructions: 					
8. Communications (radio and/or phone contact numbers needed for this assignment): Name/Function _____ Primary Contact: indicate cell, pager, or radio (frequency/system/channel) _____ 					
9. Prepared by: Name: _____ Position/Title: _____ Signature: _____ ICS 204 IAP Page _____ Date/Time: _____					

Purpose. Each PinCo ACS Unit has its own page, listing the supervisor for the division, group, Unit (including the Branch Director if assigned) and the specific assigned resources with the leader's name and the number of personnel assigned to each resource. *This document details the specific actions assigned to that Unit for the operational period, any special instructions, and pertinent elements of the Incident Radio Communications Plan (ICS 205).*

Preparation. A PinCo ACS ICS 204 is created for each type of PinCo ACS Unit (*E.g., PinCo EOC Radio Room, Evacuation Shelter, Critical Infrastructure Unit*) activated during the operational period. The document is completed by the PinCo ACS leadership team.

Distribution. The ICS 204 is duplicated and distributed to all deployed PinCo ACS personnel as part of the Incident Action Plan. In some cases, assignments may be communicated via radio, telephone, or fax. All completed original forms must be given to the PinCo ACS Administration Officer.



Incident Action Plan

Assignment List – ICS 204



ASSIGNMENT LIST (ICS 204) Adapted for PACS

1. Incident Name:		2. Operational Period: Date From: _____ Date To: _____ Time From: _____ Time To: _____		3. Branch: _____ Group: _____ Unit: _____ Staging Area: _____
4. Operations Personnel: Name _____ Contact Number(s) _____ Communications Unit Lead: _____ Pinellas ACS Group Supervisor: _____ Pinellas ACS Unit Leader: _____				
5. Resources Assigned:		# of Persons	Contact (e.g., phone, pager, radio frequency, etc.)	Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information
Resource Identifier	Leader			
6. Work Assignments:				
7. Special Instructions:				
8. Communications (radio and/or phone contact numbers needed for this assignment): Name/Function _____ Primary Contact: indicate cell, pager, or radio (frequency/system/channel) _____ _____ _____ _____ _____				
9. Prepared by: Name: _____ Position/Title: _____ Signature: _____ ICS 204 IAP Page _____ Date/Time: _____				

Block Number	Block Title	Instructions
1	Incident Name	Enter the name assigned to the incident.
2	Operational Period <ul style="list-style-type: none">Date and Time FromDate and Time To	Enter the start date (month/day/year) and time (using the 24-hour clock) and end date and time for the operational period to which the form applies.
3	Branch Group Unit Staging Area	This block is for use in a large IAP for reference only. Write the name for the Branch, Group, Unit, and Staging Area (e.g., "Logistics-Service," "Pinellas ACS," "EOC Radio Room, PinCo EOC").
4	Operations Personnel <ul style="list-style-type: none">Name, Contact Number(s)<ul style="list-style-type: none">COMLPACS Group SupervisorPACS Unit Leader	Enter the name and contact numbers of the Communications Unit Lead (COML), applicable PACS Group Supervisor, and PACS Unit Leader.
5	Resources Assigned	Enter the following information about the resources assigned to the Division or Group for this period:
	<ul style="list-style-type: none">Resource Identifier	The identifier is a unique way to identify a resource (e.g., EOC RADIO RM A, BAUDER, LEALMAN EX). If the resource has been ordered but no identification has been received, use TBD (to be determined).
	<ul style="list-style-type: none">Leader	Enter resource leader's name.
	<ul style="list-style-type: none"># of Persons	Enter total number of persons for the resource assigned, including the leader.
5 (continued)	<ul style="list-style-type: none">Contact (e.g., phone, pager, radio frequency, etc.)	Enter primary means of contacting the leader or contact person (e.g., radio, phone, pager, etc.). Be sure to include the area code when listing a phone number.
	<ul style="list-style-type: none">Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information	Provide special notes or directions specific to this resource. If required, add notes to indicate: (1) specific location/time where the resource should report or be dropped off/picked up; (2) special equipment and supplies that will be used or needed; (3) whether or not the resource received briefings; (4) transportation needs; or (5) other information.



Incident Action Plan

Assignment List – ICS 204



ASSIGNMENT LIST (ICS 204) Adapted for PACS

1. Incident Name: _____		2. Operational Period: Date From: _____ Date To: _____ Time From: _____ Time To: _____		3. Branch: _____ Group: _____ Unit: _____ Staging Area: _____	
4. Operations Personnel: Name _____ Contact Number(s) _____ Communications Unit Lead: _____ Pinellas ACS Group Supervisor: _____ Pinellas ACS Unit Leader: _____					
5. Resources Assigned:		# of Persons	Contact (e.g., phone, pager, radio frequency, etc.)	Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information	
Resource Identifier	Leader				
6. Work Assignments: 					
7. Special Instructions: 					
8. Communications (radio and/or phone contact numbers needed for this assignment): Name/Function _____ Primary Contact: indicate cell, pager, or radio (frequency/system/channel) _____ 					
9. Prepared by: Name: _____ Position/Title: _____ Signature: _____ ICS 204 IAP Page _____ Date/Time: _____					

Block Number	Block Title	Instructions
6	Work Assignments	Provide a statement of the tactical objectives to be achieved within the operational period by personnel assigned to this Division or Group.
7	Special Instructions	Enter a statement noting any safety problems, specific precautions to be exercised, drop-off or pickup points, or other important information.
8	Communications (radio and/or phone contact numbers needed for this assignment) <ul style="list-style-type: none">Name/FunctionPrimary Contact: indicate cell, pager, or radio (frequency/system/channel)	Enter specific communications information (including emergency numbers) for this Branch/Division/Group. If radios are being used, enter function (command, tactical, support, etc.), frequency, system, and channel from the Incident Radio Communications Plan (ICS 205). Phone and pager numbers should include the area code and any satellite phone specifics. In light of potential IAP distribution, use sensitivity when including cell phone number. Add a secondary contact (phone number or radio) if needed.
9	Prepared by <ul style="list-style-type: none">NamePosition/TitleSignatureDate/Time	Enter the name, ICS position, and signature of the person preparing the form. Enter date (month/day/year) and time prepared (24-hour clock).

Updated by PACS 4/20/2022

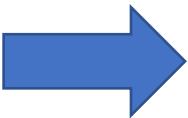


Incident Action Plan

Assignment List ICS 204 – Example – Tropical Storm Nicole

ASSIGNMENT LIST (ICS 204), Adapted for PACS

1. Incident Name: Tropical Storm Nicole		2. Operational Period: Date From: 11/10/2022 Time From: 0700 Date To: 11/10/2022 Time To: 1900		3. Branch: Logistics-Service Group: Pinellas ACS Unit: EOC Radio Room Staging Area: Pinellas County EOC
4. Operations Personnel:		<u>Name</u>	<u>Contact Number(s)</u>	
Communications Unit Lead:		Clayton Parrott	(727)	Redacted
Pinellas ACS Group Supervisor:		Clayton Parrott	(727)	Redacted
Pinellas ACS Unit Leader:		Dave Byrum	(727)	Redacted
5. Resources Assigned:				
Resource Identifier	Leader	# of Persons	Contact (e.g., phone, pager, radio frequency, etc.)	Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information
EOC Radio Rm A	Dave Byrum	3	ACS Tactical-Resource Net	Day: 0700-1900
6. Work Assignments: <ul style="list-style-type: none">Establish and maintain the ACS Tactical-Resource net and perform the role of net control.<ul style="list-style-type: none">At the beginning of each operational period (Shift) and at least once every four hours, issue a net announcement, call for net check-ins, and perform a rolloall of all deployed ACS resources.Brief the Incident Action Plan at the beginning of each operational period (shift).Notify net participants of significant events as they occur.When required, establish and maintain the ACS Shelter net and perform the role of net control.Establish and maintain the ACS VHF Winlink net and perform the role of net control.Monitor and participate, as required, in the state of Florida command and control nets (SAR Net).Monitor and participate, as required, in the state of Florida HF and SHARES voice and data nets.<ul style="list-style-type: none">Open a Winlink session and download all pending HF amateur and SHARES digital traffic at least once every 4 hours and when notified of pending traffic.Exchange voice and digital message traffic with deployed ACS Resources, PinCo Municipalities, partner agencies, and state of Florida EOC as required to meet mission requirements.Distribute communications equipment to ACS users, as required, to support mission requirements. Maintain an accurate record of all equipment issued to the membership.Document all significant events using the WebEOC Activity Log.Maintain site ICS 214, ICS 309, and net control logs throughout deployment period.Attend all staff meetings, keep EOC Shift Supervisor apprised of significant events, and perform additional tasking as required to support the EOC Shift Supervisor.				



1. Incident Name: Tropical Storm Nicole		2. Operational Period: Date From: 11/10/2022 Time From: 0700 Date To: 11/10/2022 Time To: 1900		3. Branch: Logistics-Service Group: Pinellas ACS Unit: EOC Radio Room Staging Area: Pinellas County EOC
4. Operations Personnel:		<u>Name</u>	<u>Contact Number(s)</u>	
Communications Unit Lead:		Clayton Parrott	(727)	Redacted
Pinellas ACS Group Supervisor:		Clayton Parrott	(727)	Redacted
Pinellas ACS Unit Leader:		Dave Byrum	(727)	Redacted

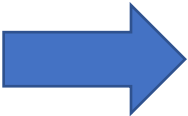


Incident Action Plan

Assignment List ICS 204 – Example – Tropical Storm Nicole

ASSIGNMENT LIST (ICS 204), Adapted for PACS

1. Incident Name: Tropical Storm Nicole		2. Operational Period: Date From: 11/10/2022 Time From: 0700 Date To: 11/10/2022 Time To: 1900		3. Branch: Logistics-Service Group: Pinellas ACS Unit: EOC Radio Room Staging Area: Pinellas County EOC
4. Operations Personnel:		Name		Contact Number(s)
Communications Unit Lead:		Clayton Parrott	(727)	Redacted
Pinellas ACS Group Supervisor:		Clayton Parrott	(727)	Redacted
Pinellas ACS Unit Leader:		Dave Byrum	(727)	Redacted
5. Resources Assigned:				
Resource Identifier	Leader	# of Persons	Contact (e.g., phone, pager, radio frequency, etc.)	Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information
EOC Radio Rm A	Dave Byrum	3	ACS Tactical-Resource Net	Day: 0700-1900
6. Work Assignments:				
<ul style="list-style-type: none">Establish and maintain the ACS Tactical-Resource net and perform the role of net control.<ul style="list-style-type: none">At the beginning of each operational period (Shift) and at least once every four hours, issue a net announcement, call for net check-ins, and perform a rollcall of all deployed ACS resources.Brief the Incident Action Plan at the beginning of each operational period (shift).Notify net participants of significant events as they occur.When required, establish and maintain the ACS Shelter net and perform the role of net control.Establish and maintain the ACS VHF Winlink net and perform the role of net control.Monitor and participate, as required, in the state of Florida command and control nets (SAR Net).Monitor and participate, as required, in the state of Florida HF and SHARES voice and data nets.<ul style="list-style-type: none">Open a Winlink session and download all pending HF amateur and SHARES digital traffic at least once every 4 hours and when notified of pending traffic.Exchange voice and digital message traffic with deployed ACS Resources, PinCo Municipalities, partner agencies, and state of Florida EOC as required to meet mission requirements.Distribute communications equipment to ACS users, as required, to support mission requirements. Maintain an accurate record of all equipment issued to the membership.Document all significant events using the WebEOC Activity Log.Maintain site ICS 214, ICS 309, and net control logs throughout deployment period.Attend all staff meetings, keep EOC Shift Supervisor apprised of significant events, and perform additional tasking as required to support the EOC Shift Supervisor.				



5. Resources Assigned:		# of Persons	Contact (e.g., phone, pager, radio frequency, etc.)	Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information
Resource Identifier	Leader			
EOC Radio Rm A	Dave Byrum	3	ACS Tactical-Resource Net	Day: 0700-1900



Incident Action Plan

Assignment List ICS 204 – Example – Tropical Storm Nicole

ASSIGNMENT LIST (ICS 204), Adapted for PACS

1. Incident Name: Tropical Storm Nicole		2. Operational Period: Date From: 11/10/2022 Time From: 0700		Date To: 11/10/2022 Time To: 1900		3. Branch: Logistics-Service	
4. Operations Personnel:		Name		Contact Number(s)		Group: Pinellas ACS	
Communications Unit Lead:		Clayton Parrott		(727)		Unit: EOC Radio Room	
Pinellas ACS Group Supervisor:		Clayton Parrott		(727)		Staging Area:	
Pinellas ACS Unit Leader:		Dave Byrum		(727)		Pinellas County EOC	
5. Resources Assigned:		Resource Identifier		Leader		Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information	
EOC Radio Rm A		Dave Byrum		3		Day: 0700-1900	
6. Work Assignments:							
<ul style="list-style-type: none">Establish and maintain the ACS Tactical-Resource net and perform the role of net control.<ul style="list-style-type: none">At the beginning of each operational period (Shift) and at least once every four hours, issue a net announcement, call for net check-ins, and perform a rollcall of all deployed ACS resources.Brief the Incident Action Plan at the beginning of each operational period (shift).Notify net participants of significant events as they occur.When required, establish and maintain the ACS Shelter net and perform the role of net control.Establish and maintain the ACS VHF Winlink net and perform the role of net control.Monitor and participate, as required, in the state of Florida command and control nets (SAR Net).Monitor and participate, as required, in the state of Florida HF and SHARES voice and data nets.<ul style="list-style-type: none">Open a Winlink session and download all pending HF amateur and SHARES digital traffic at least once every 4 hours and when notified of pending traffic.Exchange voice and digital message traffic with deployed ACS Resources, PinCo Municipalities, partner agencies, and state of Florida EOC as required to meet mission requirements.Distribute communications equipment to ACS users, as required, to support mission requirements. Maintain an accurate record of all equipment issued to the membership.Document all significant events using the WebEOC Activity Log.Maintain site ICS 214, ICS 309, and net control logs throughout deployment period.Attend all staff meetings, keep EOC Shift Supervisor apprised of significant events, and perform additional tasking as required to support the EOC Shift Supervisor.							



6. Work Assignments:

- Establish and maintain the **ACS Tactical-Resource net** and perform the role of net control.
 - At the beginning of each operational period (Shift) and at least once every four hours, issue a net announcement, call for net check-ins, and perform a rollcall of all deployed ACS resources.
 - Brief the Incident Action Plan at the beginning of each operational period (shift).
 - Notify net participants of significant events as they occur.
- When required, establish and maintain the **ACS Shelter net** and perform the role of net control.
- Establish and maintain the **ACS VHF Winlink net** and perform the role of net control.
- Monitor and participate, as required, in the state of Florida command and control nets (SAR Net).
- Monitor and participate, as required, in the state of Florida HF and SHARES voice and data nets.
 - Open a Winlink session and download all pending HF amateur and SHARES digital traffic at least once every 4 hours and when notified of pending traffic.
- Exchange voice and digital message traffic with deployed ACS Resources, PinCo Municipalities, partner agencies, and state of Florida EOC as required to meet mission requirements.
- Distribute communications equipment to ACS users, as required, to support mission requirements. Maintain an accurate record of all equipment issued to the membership.
- Document all significant events using the WebEOC Activity Log.
- Maintain site ICS 214, ICS 309, and net control logs throughout deployment period.
- Attend all staff meetings, keep EOC Shift Supervisor apprised of significant events, and perform additional tasking as required to support the EOC Shift Supervisor.



Incident Action Plan

Assignment List ICS 204 – Example – Tropical Storm Nicole

7. Special Instructions:

- At least one hour prior to the onset of tropical storm force winds, dismount and stow the amateur radio antennas located on the roof of the PinCo Public Safety Complex. Reinstall antennas after Tropical Storm force winds have abated.
- Track the status of deployed ACS resources that are transiting between locations. If an ACS resource does not report their arrival at a specified destination within 30-minutes of departure, the EOC will call the resource to find out where they are located or, if necessary, send someone to look for them.
- If mission requirements permit, a radio quiet period will be established on the **ACS Tactical-Resource net** between 2200 and 0700 each day. During this period, the net will only process emergency traffic. All Priority traffic will be routed to the **ACS Shelter net**. This will enable shelter operators to rest, yet still be available for emergency traffic.
- Upon Demobilization:
 - Receive and store the communications equipment that was issued in support of the activation event. Maintain a record of all discrepancies and issues reported by the membership.
 - Deliver station records to PinCo ACS Admin Officer.

8. Communications (radio and/or phone contact numbers needed for this assignment):

- Deployed ACS resources will notify the EOC via the **ACS Tactical-Resource net** when transiting between locations. Each resource will notify the EOC upon departure and arrival.
- The local VHF Winlink Digital net will operate in a VARA configuration and support the W4ACS-5 digipeater.
- HF Winlink Digital net (Amateur and SHARES) frequencies will be selected by using the **HF Channel Selector** function of the Winlink Express computer program. Channel selection based on Path Quality and Reliability estimates. All HF Winlink session will take place using the **Pactor** protocol.

8. Communications (radio and/or phone contact numbers needed for this assignment):

Name/Function	Primary Contact: indicate cell, pager, or radio (frequency/system/channel)
ACS Tactical-Resource Net / Tactical	W4ACS Repeater
ACS Tactical-Resource Net / Back-up	PACS PLAN A – 146.4300MHz Simplex
ACS Shelter Net / Tactical	WD4SCD Repeater – West County
FL Command Net / Tactical	SAR Net Repeater – Skyway Bridge
VHF Winlink Data Net / Tactical	145.0900MHz.
HF Winlink Data Nets / Tactical	HF frequencies as recommended by Winlink Express
NOAA Weather Radio / Support	WX5 – 162.450MHz

9. Prepared by: Name: Michael H Drake Position/Title: PACS Training Signature: *Michael H Drake*

ICS 204 IAP Page 2 Date/Time: 11/8/2022 0626



7. Special Instructions:

- At least one hour prior to the onset of tropical storm force winds, dismount and stow the amateur radio antennas located on the roof of the PinCo Public Safety Complex. Reinstall antennas after Tropical Storm force winds have abated.
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Incident Action Plan

Assignment List ICS 204 – Example – Tropical Storm Nicole

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VHF Winlink Data Net / Tactical	145.0900MHz.
HF Winlink Data Nets / Tactical	HF frequencies as recommended by Winlink Express
NOAA Weather Radio / Support	WX5 – 162.450MHz

9. Prepared by: Name: Michael H Drake Position/Title: PACS Training Signature: *Michael H Drake*

ICS 204 IAP Page 2 Date/Time: 11/8/2022 0626

Updated by PACS 4/20/2022

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Incident Action Plan

Assignment List ICS 204 – Example – Tropical Storm Nicole

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9. Prepared by: Name: Michael H Drake Position/Title: PACS Training Signature: *Michael H Drake*

ICS 204 IAP Page 2 Date/Time: 11/8/2022 0626

Updated by PACS 4/20/2022

8. Communications (radio and/or phone contact numbers needed for this assignment):

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ACS Tactical-Resource Net / Back-up	PACS PLAN A – 146.4300MHz Simplex
ACS Shelter Net / Tactical	WD4SCD Repeater – West County
FL Command Net / Tactical	SAR Net Repeater – Skyway Bridge
VHF Winlink Data Net / Tactical	145.0900MHz.
HF Winlink Data Nets / Tactical	HF frequencies as recommended by Winlink Express
NOAA Weather Radio / Support	WX5 – 162.450MHz



Agenda



- Incident Action Plan Overview
- ICS 202 – Incident Objectives
- ICS 204 – Assignment List
- ICS 205 – Incident Radio Communications Plan
- ICS 205A – Communications List
- ICS 207 – Incident Organization Chart
- ICS 208 – Safety Message/Plan
- IAP Attachments



Incident Action Plan

Incident Radio Communications Plan ICS 205



INCIDENT RADIO COMMUNICATIONS PLAN (ICS 205)										
1. Incident Name:			2. Date/Time Prepared:				3. Operational Period:			
			Date: _____				Date From: _____		Date To: _____	
			Time: _____				Time From: _____		Time To: _____	
4. Basic Radio Channel Use:										
Zone Grp.	Ch #	Function	Channel Name/Trunked Radio System Talkgroup	Assignment	RX Freq N or W	RX Tone/NAC	TX Freq N or W	TX Tone/NAC	Mode (A, D, or M)	Remarks
5. Special Instructions:										
6. Prepared by (Communications Unit Leader) Name: _____ Signature: _____										
ICS 205		IAP Page _____		Date/Time: _____						

Purpose. The Incident Radio Communications Plan (ICS 205) provides information on all radio frequency or trunked radio system talkgroup assignments for each operational period. The plan is a summary of information obtained about available radio frequencies or talkgroups and the assignments of those resources by the PinCo ACS leadership team for use by incident responders. Information from the Incident Radio Communications Plan on frequency or talkgroup assignments is normally placed on the Assignment List (ICS 204).

Preparation. The ICS 205 is prepared by the PinCo ACS leadership team.

Distribution. The ICS 205 is duplicated and distributed to all deployed PinCo ACS personnel as part of the Incident Action Plan. All completed original forms must be given to the PinCo ACS Administration Officer.



Incident Action Plan

Incident Radio Communications Plan ICS 205

Example – Tropical Storm Nicole

INCIDENT RADIO COMMUNICATIONS PLAN (ICS 205)

1. Incident Name: Tropical Storm Nichole				2. Date/Time Prepared: Date: 11/9/2022 Time: 0921				3. Operational Period: Date From: 11/10/2022 Date To: 11/10/2022 Time From: 0700 Time To: 1900			
4. Basic Radio Channel Use:											
Zone Grp.	Ch #	Function	Channel Name/Trunked Radio System Talk group	Assignment	RX Freq N or W	RX Tone/NAC	TX Freq N or W	TX Tone/NAC	Mode A, D, M	Remarks	
		Command	SARnet – AG4UU	FL Cmd	442.2500W	CSQ	447.2500W	146.2	A	SAR Net – Skyway Bridge	
	1	Tactical	W4ACS	Tact-Rsrc	145.1700W	CSQ	144.5700W	156.7	A	PACS Tactical-Resource Net	
	2	Tactical-Bk up	PACS PLAN A	Tact-Rsrc	146.4300W	CSQ	146.4300W	CSQ	A	See Special Instructions Below	
	3	Tactical-Bk up	PACS PLAN B	Tact-Rsrc	146.4700W	CSQ	146.4700W	CSQ	A	See Special Instructions Below	
	6	Tactical	WD4SCD	Shelter Net	147.0300W	CSQ	147.6300W	100.0	A	Shelter Net- St Pete	
	7	Tactical	WD4SCD	Shelter Net	147.0300W	CSQ	147.6300W	103.5	A	Shelter Net- North Co	
	8	Tactical	WD4SCD	Shelter Net	147.0300W	CSQ	147.6300W	156.7	A	Shelter Net Mid County	
	9	Tactical	WD4SCD	Shelter Net	147.0300W	CSQ	147.6300W	82.5	A	Shelter Net East County	
	10	Tactical	WD4SCD	Shelter Net	147.0300W	CSQ	147.6300W	146.2	A	Shelter Net West County	
	11	Tactical	WD4SCD	Shelter Net	147.0300W	CSQ	147.6300W	192.8	A	Shelter Net S Pasadena	
	21	Tactical Data	W4ACS	Dig Net	145.0900W	CSQ	145.0900W	CSQ	D	VARA FM Wide / 1200 Packet	



Incident Action Plan

Incident Radio Communications Plan ICS 205

Example – Tropical Storm Nicole

INCIDENT RADIO COMMUNICATIONS PLAN (ICS 205)

1. Incident Name: Tropical Storm Nichole				2. Date/Time Prepared: Date: 11/9/2022 Time: 0921				3. Operational Period: Date From: 11/10/2022 Date To: 11/10/2022 Time From: 0700 Time To: 1900			
4. Basic Radio Channel Use:											
Zone Grp.	Ch #	Function	Channel Name/Trunked Radio System Talk group	Assignment	RX Freq N or W	RX Tone/NAC	TX Freq N or W	TX Tone/NAC	Mode A, D, M	Remarks	
	5*	Tactical	FRS Ch 01	SLtr-Facilities	462.5625W	CSQ	462.5625W	CSQ	A	Shelter: Command & Facilities	
		Tactical	EOC A	Coord A	800MHz N				D	See Special Instructions Below	
		Tactical	AUXCOMM HF Net	Pri-evening	3.9400	CSQ	3.9400	CSQ	A	LSB; Statewide Emergency Net; 2000EDT – 0800EDT	
		Tactical-Bk up	AUXCOMM HF Net	Sec-evening	3.9500	CSQ	3.9500	CSQ	A	LSB; Statewide Emergency Net; 2000EDT – 0800EDT	
		Tactical	AUXCOMM HF Net	Pri-Day	7.2420	CSQ	7.2420	CSQ	A	LSB; Statewide Emergency Net; 0800EDT – 2000EDT	
		Tactical-Bk up	AUXCOMM HF Net	Sec-Day	7.2470	CSQ	7.2470	CSQ	A	LSB; Statewide Emergency Net; 0800EDT – 2000EDT	
		Tactical Data	AUXCOMM HF Net	Formal Msg Traffic	HF Winlink	CSQ	HF Winlink	CSQ	D	See Special Instructions Below	



Incident Action Plan

Incident Radio Communications Plan ICS 205

Example – Tropical Storm Nicole



5. Special Instructions:

- PACS PLAN A – Used for county wide simplex net during W4ACS outage. Used for North County net during Split county net operation. Refer to Comm plan for details.
- PACS PLAN B- Used for South County net during split county net operation. Refer to Comm plan for details.
- Shelter Radio Kit channel numbers are listed in the **Ch#** column.
- The WD4SCD repeater system has six receiver sites. Select the shelter net channel number that corresponds to the receiver site closest to your location.
- EOC A – Used for coordination between PinCo EOC and county municipalities.
- FRS Chan 01 is located at position 5 on the ICOM handheld radios.
- Winlink Address for sending formal message to the state of Florida EOC: NNA4FL
- •HF Winlink Digital net (Amateur and SHARES) frequencies will be selected by using the HF Channel Selector function of the Winlink Express computer program. Channel selection based on Path Quality and Reliability estimates. All HF Winlink session will take place using the Pactor protocol.

6. Prepared by (Communications Unit Leader): Name: **Clayton Parrott** Signature: _____

ICS 205

IAP Page 4

Date/Time: **11/9/2022**
0921



Agenda



- Incident Action Plan Overview
- ICS 202 – Incident Objectives
- ICS 204 – Assignment List
- ICS 205 – Incident Radio Communications Plan
- ICS 205A – Communications List
- ICS 207 – Incident Organization Chart
- ICS 208 – Safety Message/Plan
- IAP Attachments

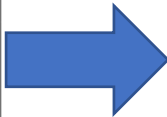


Incident Action Plan

Communications List ICS 205A – Example – Tropical Storm Nicole

COMMUNICATIONS LIST (ICS 205A), Adapted for PACS

1. Incident Name: Tropical Storm Nicole		2. Operational Period: Date From: 11/10/2022 Date To: 11/10/2022 Time From: 0700 Time To: 1900	
3. Basic Local Communications Information: NOT FOR PUBLIC RELEASE			
Incident Assigned Position	Name	Call Sign	Method(s) of Contact (phone, pager, cell, etc.)
Bauder Elementary	Powers, Tom	KM4BRQ	Cell: Redacted Deployment Phone: (727) 547-7829 Radio Net: Tactical-Resource
EOC Radio Rm Team A	Byrum, Dave	KA4EBX	Cell: Redacted Deployment Phone: (727) 464-3708 Radio Net: Tactical-Resource
EOC Radio Rm Team A	Scott, Will	W7WMS	Cell: Redacted Deployment Phone: (727) 464-3708 Radio Net: Tactical-Resource
EOC Radio Rm Team A	Talbot, Tim	KJ4REX	Cell: Redacted Deployment Phone: (727) 464-3708 Radio Net: Tactical-Resource
EOC Radio Rm Team B	Drake, Mike	A: WA1RYQ G: WRTI250 S:	Cell: Redacted WA1RYQ@ARRL.net Deployment Phone: (727) 464-3708 Radio Net: Tactical-Resource
EOC Radio Rm Team B	Kreutzer, Bruce	N4BCK	Cell: Redacted Deployment Phone: (727) 464-3708 Radio Net: Tactical-Resource
EOC Radio Rm Team B	Rockwell, Dave	W4PXE	Cell: Redacted Deployment Phone: (727) 464-3708 Radio Net: Tactical-Resource
EOC Radio Rm Team B	Sever, Dean	W8IM	Cell: Redacted Deployment Phone: (727) 464-3708 Radio Net: Tactical-Resource
Fairmount Park	Villanova, Tom	KI4RVU	Cell: Redacted Deployment Phone: (727) 893-2132 Radio Net: Tactical-Resource
Gibbs High	Boschetti, Mike	KK4EMN	Cell: Redacted Deployment Phone: (727) 893-5452 Radio Net: Tactical-Resource
Largo High	Oliphant, Steve	N2KBD	Cell: Redacted Deployment Phone: (727) 588-3758 Radio Net: Tactical-Resource
Lealman Exchange	Burke, Bob	KC4SXO	Cell: Redacted Deployment Phone: TBD Radio Net: Tactical-Resource
4. Prepared by: Name: Michael H Drake Position/Title: PACS Training Signature: Michael H Drake			
ICS 205A		IAP Page 5	
Date/Time: 11/8/2022 0734			
Updated by PACS 11/9/2022			



3. Basic Local Communications Information:			
Incident Assigned Position	Name	Call Sign	Method(s) of Contact (phone, pager, cell, etc.)
EOC Radio Rm Team B	Drake, Mike	A: WA1RYQ G: WRTI250 S:	Cell: Redacted WA1RYQ@ARRL.net Deployment Phone: (727) 464-3708 Radio Net: Tactical-Resource



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Incident Action Plan

Incident Organization Chart ICS 207

INCIDENT ORGANIZATION CHART (ICS 207)

1. Incident Name: _____		2. Operational Period: Date From: _____ Date To: _____ Time From: _____ Time To: _____	
3. Organization Chart			
<pre>graph TD IC[Incident Commander(s)] --- LO[Liaison Officer] IC --- SO[Safety Officer] IC --- PIO[Public Information Officer] IC --- OSC[Operations Section Chief] IC --- SAM[Staging Area Manager] IC --- PSC[Planning Section Chief] IC --- LSC[Logistics Section Chief] IC --- FASC[Finance/Admin Section Chief] OSC --- U1[] OSC --- U2[] OSC --- U3[] OSC --- U4[] PSC --- RUL[Resources Unit Ldr.] PSC --- SUL[Situation Unit Ldr.] PSC --- DUL[Documentation Unit Ldr.] PSC --- DUL[Demobilization Unit Ldr.] PSC --- U5[] LSC --- SBD[Support Branch Dir.] LSC --- SUL[Supply Unit Ldr.] LSC --- FUL[Facilities Unit Ldr.] LSC --- GUL[Ground Spt. Unit Ldr.] LSC --- SBD[Service Branch Dir.] LSC --- CUL[Comms Unit Ldr.] LSC --- MUL[Medical Unit Ldr.] LSC --- FUL[Food Unit Ldr.] FASC --- TUL[Time Unit Ldr.] FASC --- PUL[Procurement Unit Ldr.] FASC --- CUL[Comp./Claims Unit Ldr.] FASC --- CUL[Cost Unit Ldr.] FASC --- U6[]</pre>			
ICS 207	IAP Page ____	4. Prepared by: Name: _____ Position/Title: _____ Signature: _____ Date/Time: _____	

Purpose. The Incident Organization Chart (ICS 207) provides a **visual wall chart** depicting the ICS organization position assignments for the incident. The ICS 207 is used to indicate what ICS organizational elements are currently activated and the names of personnel staffing each element. An actual organization will be event-specific. The size of the organization is dependent on the specifics and magnitude of the incident and is scalable and flexible. Personnel responsible for managing organizational positions are listed in each box as appropriate.

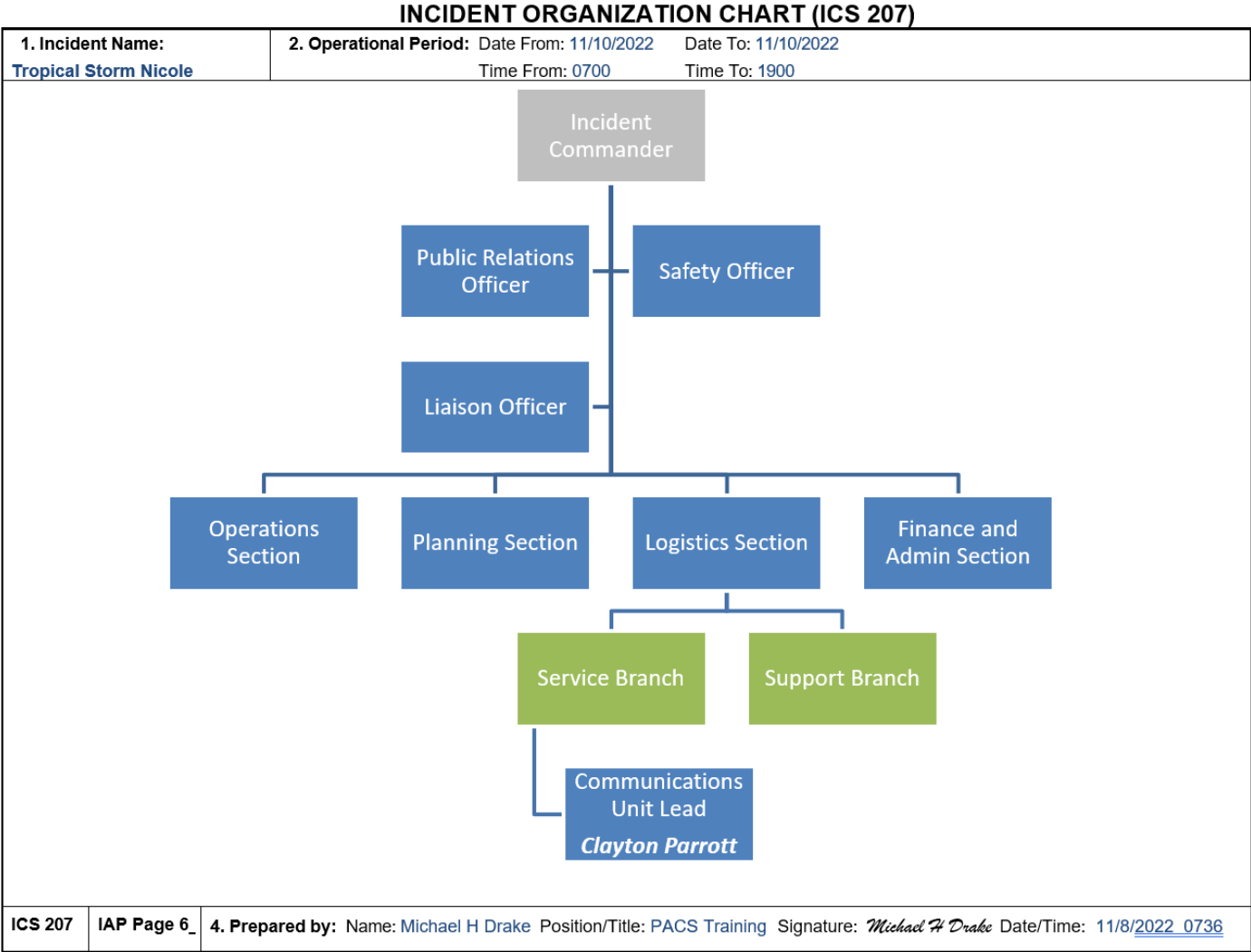
Preparation. The PinCo ACS ICS 207 is prepared by the PinCo ACS leadership team. The ICS 207 is intended to be used as a wall-size chart and printed on a plotter for better visibility. A chart is completed for each operational period and updated when organizational changes occur.

Distribution. The ICS 207 is intended to be **wall mounted** at Incident Command Posts and other incident locations as needed and is not intended to be part of the Incident Action Plan (IAP). All completed original forms must be given to the PinCo ACS Administration Officer.



Incident Action Plan

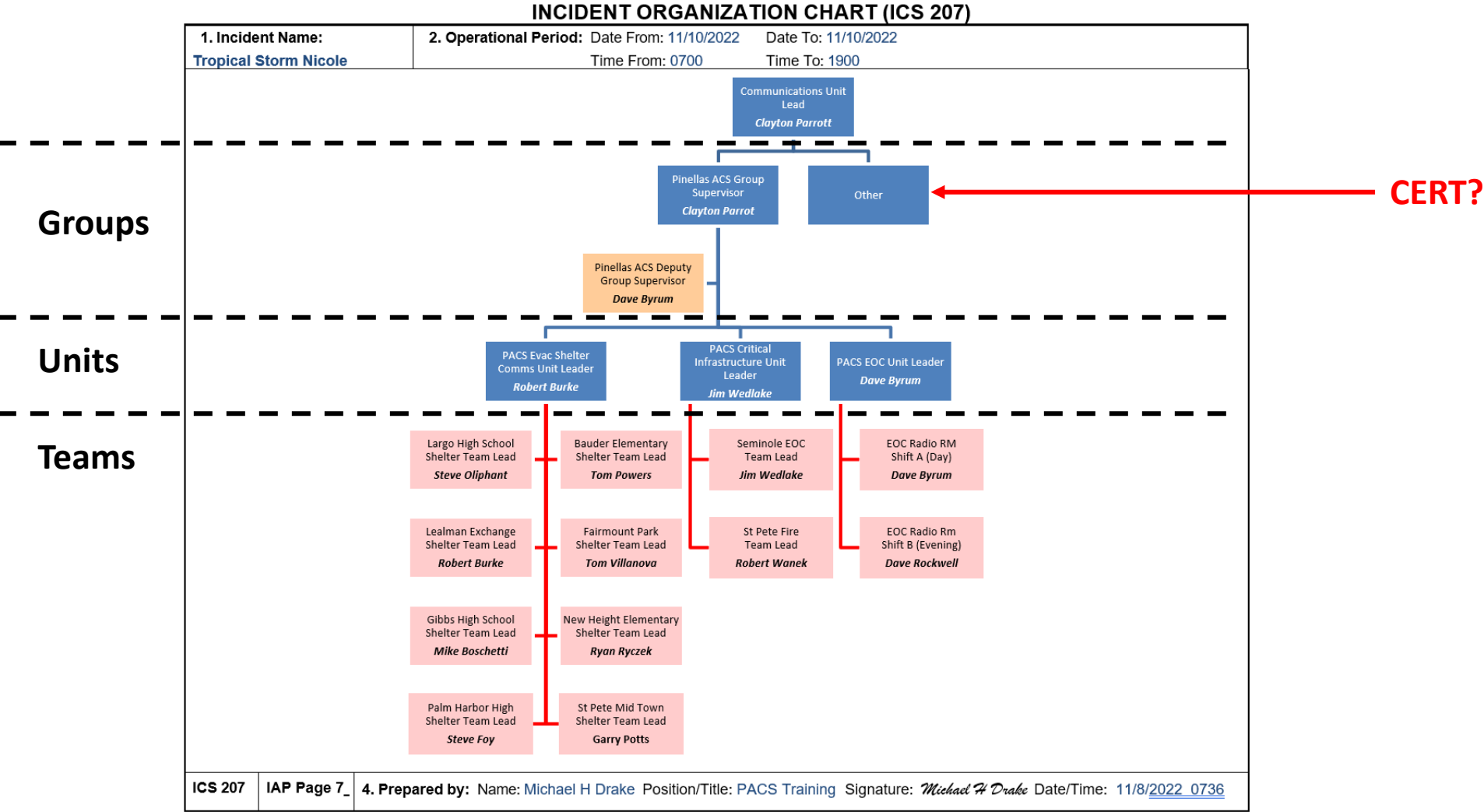
Incident Organization Chart ICS 207 – Example – Tropical Storm Nicole





Incident Action Plan

Incident Organization Chart ICS 207 – Example – Tropical Storm Nicole





Agenda



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Incident Action Plan

Safety Message/Plan ICS 208



SAFETY MESSAGE/PLAN (ICS 208)

1. Incident Name:		2. Operational Period: Date From: _____ Date To: _____ Time From: _____ Time To: _____	
3. Safety Message/Expanded Safety Message, Safety Plan, Site Safety Plan:			
4. Site Safety Plan Required? Yes <input type="checkbox"/> No <input type="checkbox"/> Approved Site Safety Plan(s) Located At: _____			
5. Prepared by: Name: _____		Position/Title: _____	Signature: _____
ICS 208	IAP Page _____	Date/Time: _____	

Purpose. The Safety Message/Plan (ICS 208) expands on the Safety Message and Site Safety Plan.

Preparation. The ICS 208 is an optional form that may be included and completed by the Safety Officer for the Incident Action Plan.

Distribution. The ICS 208, if developed, will be duplicated and distributed to all deployed PinCo ACS personnel as part of the Incident Action Plan. All completed original forms must be given to the PinCo ACS Administration Officer.



Incident Action Plan

Safety Message/Plan ICS 208 – Example – Tropical Storm Nicole

SAFETY MESSAGE/PLAN (ICS 208)

1. Incident Name: Tropical Storm Nicole	2. Operational Period: Date From: 11/10/2022 Date To: 11/10/2022 Time From: 0700 Time To: 1900
3. Safety Message/Expanded Safety Message, Safety Plan, Site Safety Plan:	
<ul style="list-style-type: none">• Public Safety Complex Antenna Installation – Deinstallation<ul style="list-style-type: none">○ The antenna installation and deinstallation teams will include a safety observer whose only responsibility is to ensure that the installation team complies with the safety requirements of this section.○ No member of the antenna installation or deinstallation team is permitted on the roof of the Public Safety Complex if the measured wind speed exceeds 40 mph.○ No member of the antenna installation or deinstallation team is to approach closer than 10-feet to any roof edge.○ All installation and deinstallation team members are to remain in the antenna installation area.• Movement in support of Deployment<ul style="list-style-type: none">○ Deployed ACS resources will notify the EOC via the ACS Tactical-Resource net when transiting between locations. Each resource will notify the EOC upon departure and arrival.○ The EOC will track the status of deployed ACS resources that are transiting between locations. If an ACS resource does not report their arrival at a specified destination within 30-minutes of departure, the EOC will call the resource to find out where they are located or, if necessary, send someone to look for them.○ No ACS member is permitted to transit between locations if the measured wind speed exceeds 40 mph.○ Roadway flooding is possible. Use extreme caution when approaching a flooded roadway. Under no circumstances are ACS members transit through a flooded area.○ Downed powerlines and debris may block or obstruct roadways. Use extreme caution when approaching downed power lines as they may still be energized.	
4. Site Safety Plan Required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Approved Site Safety Plan(s) Located At:	
5. Prepared by: Name: <u>Michael H Drake</u> Position/Title: <u>PACS Training</u> Signature: <u>Michael H Drake</u>	
ICS 208	IAP Page <u>8</u> Date/Time: <u>11/9/2022 0938</u>



3. Safety Message/Expanded Safety Message, Safety Plan, Site Safety Plan:

- **Public Safety Complex Antenna Installation – Deinstallation**
 - The antenna installation and deinstallation teams will include a safety observer whose only responsibility is to ensure that the installation team complies with the safety requirements of this section.
 - No member of the antenna installation or deinstallation team is permitted on the roof of the Public Safety Complex if the measured wind speed exceeds 40 mph.
 - No member of the antenna installation or deinstallation team is to approach closer than 10-feet to any roof edge.
 - All installation and deinstallation team members are to remain in the antenna installation area.
- **Movement in support of Deployment**
 - Deployed ACS resources will notify the EOC via the **ACS Tactical-Resource net** when transiting between locations. Each resource will notify the EOC upon departure and arrival.
 - The EOC will track the status of deployed ACS resources that are transiting between locations. If an ACS resource does not report their arrival at a specified destination within 30-minutes of departure, the EOC will call the resource to find out where they are located or, if necessary, send someone to look for them.
 - No ACS member is permitted to transit between locations if the measured wind speed exceeds 40 mph.
 - Roadway flooding is possible. Use extreme caution when approaching a flooded roadway. Under no circumstances are ACS members transit through a flooded area.
 - Downed powerlines and debris may block or obstruct roadways. Use extreme caution when approaching downed power lines as they may still be energized.



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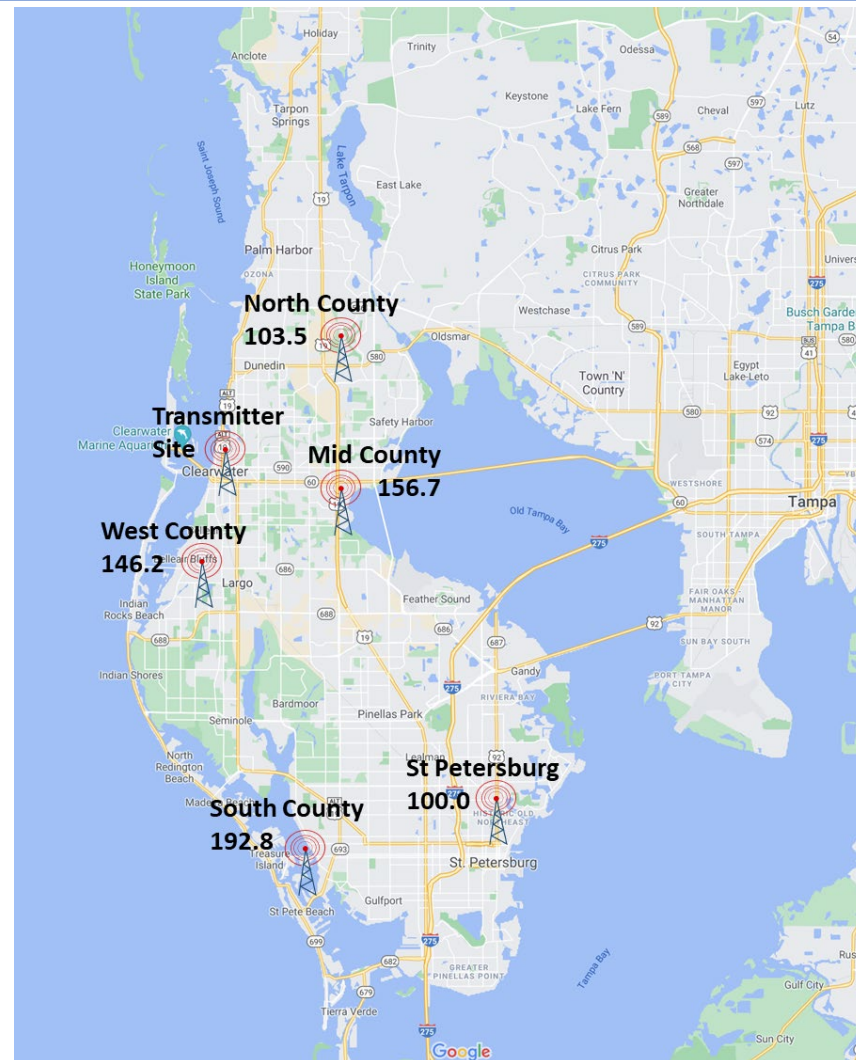


Incident Action Plan

Attachments – Example – Tropical Storm Nicole



Location of six
Amateur Radio
Antennas





Incident Action Plan Conclusion



- Questions