

A PINELLAS ACS EMERGENCY SHELTER GO-KIT

When members of Pinellas ACS are deployed to emergency evacuation shelters within Pinellas County, they will be required to bring the VHF/UHF communications equipment and administrative supplies needed to maintain communications with the Pinellas EOC. Depending on the type and expected duration of the activation event, each individual will also need to bring the personal items they would need if the shelter were locked down and travel to and from the shelter becomes prohibited.

During a tropical storm or hurricane, members should include the personal items needed for a deployment that could last up to 3 days. If the member is reporting to a shelter from an evacuation zone, they should include the personal items needed for up to 7 days. Personal items will need to fit within the 60-square foot space allocated to each PACS member.

Please note that the following items are not permitted in any public shelter.

- a. Weapons
- b. Illegal Drugs
- c. Alcohol

A.1 PINELLAS ACS EMERGENCY SHELTER GO-KIT DESCRIPTION

The checklist for the PACS Emergency Shelter Go-kit is shown in Table B- I. The checklist has four columns.

- a. Check. This field is used to inventory the Go-kit.
- b. QTY. This field documents the recommended number of each specific item that should be included within the kit.
- c. Req Code. This field defines the requirement code for the Go-Kit item.
 - (1) R: Required
 - (2) S: Strongly Recommended
 - (3) O: Optional

- d. Description. This field describes a specific item that should be included within the Go-kit.

Prior to deployment, it is recommended that everyone print a copy of the checklist, assemble their go-kit, and use the **Check** column to inventory the contents of the kit.

TABLE B- I. Pinellas ACS Emergency Shelter Go-Kit

Check	QTY	Req Code	Description
			VHF/UHF Base Station
	<i>1</i>	<i>R</i>	<i>Single Band VHF Station: 25 – 50 Watts¹</i>
	<i>1</i>	<i>R</i>	<i>DC power Supply (Don't forget AC Power cable and Radio-PS power cable)</i>
	<i>1</i>	<i>R</i>	<i>Microphone</i>
	<i>1</i>	<i>R</i>	<i>Dual Band VHF/UHF Antenna</i>
	<i>1</i>	<i>R</i>	<i>Coax antenna cable</i>
	1	S	Headphones and or headset
	1	S	3-wire Extension cord, 3-6 ft Power strip
	1	O	3-Wire Extension Cord, 50-Ft (Optional)
	1	S	Back-up Battery and charger
	1	O	DC Power Distribution Unit (e.g., RigRunner)
	1	S	Operating Manual for Radio or Pocket Reference Guide
	1	O	Wheeled container or dolly for transporting or carrying Equipment
			Administrative Supplies
	1	R	Carrying case
	1	R	Pens / Pencils / Pencil Sharpener
	2	R	Highlighters
	2	R	Permanent Markers
	1 Box	S	Paper clips / Rubber bands
	1	S	Stapler and box of staples
	1	S	Scotch Tape
	1	R	Notebook / paper

¹ The items displayed in **Red** can be obtained from the Pinellas County EOC.

TABLE B- I. Pinellas ACS Emergency Shelter Go-Kit

Check	QTY	Req Code	Description
	2	S	Post-it Notes
	1	S	Scissors
	1	S	Clipboard
	5	S	USB Flash Drives (Exchange information with Served Agency)
			Blank ICS and ARRL Forms
	10	R	ICS 213 General Message Form
	10	R	ICS 213RR Resource Request Form
	10	R	ICS 214 Activity Log
	10	R	ICS 309 Communications Log
	10	R	ARRL Radiogram
			Documentation
	1	R	Pinellas ACS Emergency Communications Plan
		R	Pinellas ACS Emergency Shelter Plan
	1	R	Event specific ICS 205
	1	R	Pinellas ACS Telephone Contact List
			Identification
	1	R	Copy of FCC License
	1	R	Pinellas ACS Identification Badge
	1	R	Copy of Driver's License
	1	O	Neck Lanyard
			Personal Items
	1	S	Cot or Air Mattress
	1	R	Bed Linen or Sleeping Bag
	1	S	Camp Pillow

TABLE B- I. Pinellas ACS Emergency Shelter Go-Kit

Check	QTY	Req Code	Description
	1	S	Black Eye Mask
	1	S	Wash cloth and Towel or Wet Wipes
			Clothing
	3-7 Day	R	Long pants, Shirts, and closed toe shoes
	1	S	Rain gear
	1	S	Broad brim hat
	3-7 Day	R	Prescription Medications (with original bottles)
	3-7 Day	S	Non-Prescription Medications (Tylenol, Tums, etc.)
	1	S	Spare glasses
	1	S	Eye Glass Cleaning Supplies (Lens Wipes)
	3-7 Day	R	Toiletries (e.g., Toothbrush, Toothpaste, Deodorant, Soap, Comb, Toilet Paper, etc.)
	3-7 Day	R	Feminine Supplies
			Food – Small Cooler is permitted
	3-7 Day	O	Special Dietary Foods
	3-7 Day	S	Snacks
			Personal Electronics
	1	R	Cell Phone
	1	R	Cell Phone Charging Cables and Power Adapter
	1	S	Power Bank (battery)
	1	S	Watch or clock
	\$	S	Emergency money (Cash) for food, gas, etc. Recommend small bills.
			Personal Safety Gear
	1	R	LED Flashlight

TABLE B- I. Pinellas ACS Emergency Shelter Go-Kit

Check	QTY	Req Code	Description
	2-sets	R	Spare Flashlight Batteries
	1	O	Hand Sanitizer
	1	S	Ear protection (e.g., foam ear plugs)
	1	O	Sunscreen, Bug Spray, Sunglasses
	1 Pair	O	Work gloves
			Tools
	1	S	Multi-Tool (Leatherman)
	1 Roll	S	Electrical Tape
	1 Roll	S	Duct Tape
			Spare Parts
	2	S	Fuses for Radio
	2	S	Fuses for DC Power Supply
			Additional Items

