Pinellas ACS Tabletop Exercise Record keeping

Mike Drake WA1RYQ



Agenda



- Overview of forms
- Tabletop Exercise



ICS 214 Activity Log



ACTIVITY LOG (ICS 214)

1. Incident Name:		2. Operational Period:	Date From:	Date To:
			Time From:	Time To:
3. Name:		4. ICS Position:		5. Home Agency (and Unit):
6. Resources Assig	gned:			
Nan		ICS Position	1	Home Agency (and Unit)
		·		
7. Activity Log:				
Date/Time	Notable Activities			
8. Prepared by: Na	l mo:	Position/Title:	9	ignaturo:
ICS 214, Page 1	iiie.			gliature.
103 214, Fage 1		Date/Time:		



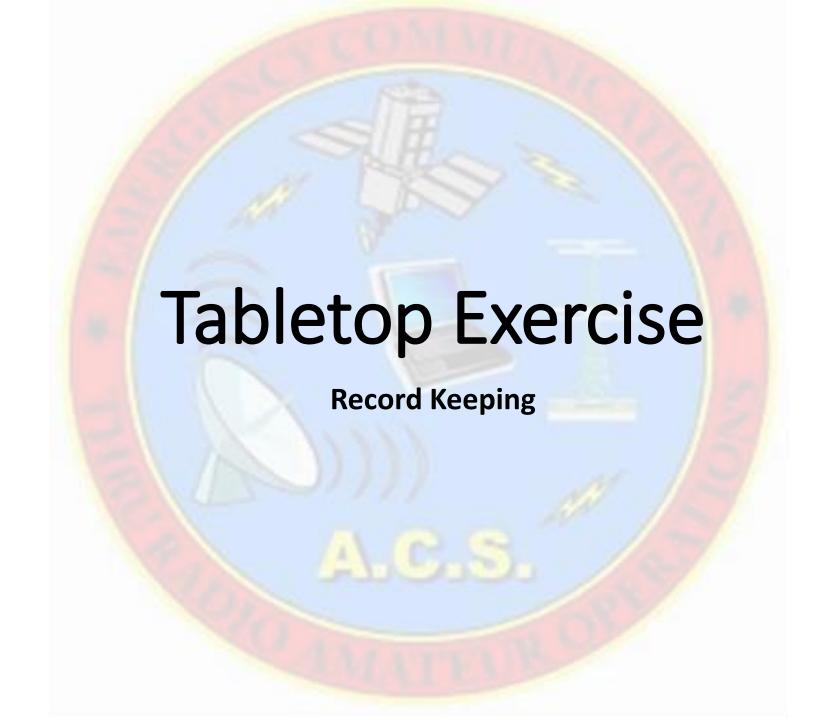
ICS 309 Communications Log



Communications Log (ICS 309)

1. Incident	Name				2. Operational Perio	d	
					Date From:	Date To:	
					Time From:	Time To:	
3. Radio No	et Name				4. Radio Operator (Name, Call Sign, Location)		
5.			CON	1MUNICAT	TIONS LOG		
Time	FROI	М	то		Mes	ssage Subject/Notes	
24Hr Local	Call Sign/ID	Msg #	Call Sign/ID	Msg #			
			1 :				
			:				
			1				
6. Prepared	By (Name, Cal	l Sign)	1	7. Date	e & Time Prepared	8.	
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7/15/2021 PACS ICS 309





Tabletop Exercise Scenario Description



- Membership Divided into two groups
 - Pinellas EOC Team
 - Bauder Elementary School Shelter Team
- Exercise
 - Teams presented with a series of events and preformatted messages
 - Questions and discussions at each step encouraged
- Actions
 - Determine if activity and/or message should be logged at your site
 - Enter data into the appropriate log
 - ICS 214 Site Activity Log
 - ICS 309 Communications Log
- Exercise Date: 15 July 2021



Tabletop Exercise



Bauder Elementary

- 1605 ACS Team Arrives on Site
- 1608 Team notifies NCS, WA4XYZ, that they have arrived; Starting Equip Set-up
- 1624 Equipment set-up complete
- 1712 First Evacuees arrive
- 1726 Evacuee complaining that food is not warm enough. Making a scene.
- 1741 Shelter manager reports shortage of Cots – Creates ICS 213 message

Pinellas EOC

- 1437 ACS Team Arrives on Site
- 1441 Team notifies NCS, WA4XYZ, that EOC site is operational
- 1507 ACS transitions from Activation level 2 to activation level 1
- 1515 Notified that Bauder Elementary shelter is being opened
- 1522 Bauder team notified and asked to deploy
- 1610 Notified by phone that additional ACS EOC team member is running 15 minutes late



Tabletop Exercise Bauder message to Pinellas EOC



(A Y R B H		_	_	_	n for Amateur Radi		Z B R
NUMBER 1	PRECEDENCE TEST P	HX E	STATION OF ORIGIN	N CHECK		PLACE OF ORIGIN JDER ELEMENTARY	TIME FILED	DATE JUL 15
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PIN	ELLAS COUNT	/ EOC					E-MAIL	
	707.400.41			STREET				
	ER 727 123 45			CITY STA	TF ZIP			
E-MAIL EN	IAIL ATSIGN D	UMAIN	DOT COM	, , , , ,	,			
CRITICALLY S	EMENTARY SCI SHORT OF COT REQUEST IMI NAL 30 COTS A	S AND						
			ADMINISTRATO		ACER			
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	ROM		DATE	TIME		0	DATE	TIME
REC'D					SENT	W4ACS	JUL 15	1751 EST
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HX – Handling Instructions E – Reply requested



Tabletop Exercise Pinellas EOC message to Bauder



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NUMBER PRECEDENCE 32 TEST P	HX STATION OF ORIGIN W4ACS	CHECK	PLACE OF ORIGIN PINELLAS EOC	TIME FILED 1809 EST	DATE JUL 15
TO JAMES T KIRK BAUDER SHELTER BAUDER ELEMEN PHONE NUMBER E-MAIL	R ADMINISTRATOR ITARY	NAME	THIS RADIO MESSAGE WITION	PHONEE-MAIL	
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EXERCISE REQUESTED COTS AND BI IN TRANSIT X THEY SHOU BE DELIVERED BY 1845 EXERCISE	LANKETS ARE LD	TIME	TO VA1RYQ	DATE JUL 15	TIME 1811 EST



Tabletop Exercise



Bauder Elementary

- 1825 Additional Cots and blankets arrive
- 1829 Notified EOC that Cots and Blankets have arrived
- 1911 Cell and internet service failure
- 1939 New evacuee reports building collapse and fires on the beach. Information spreading rapidly amongst evacuees
- 1941 Notified EOC of building collapse rumor
- 2005 Shelter manager reports shelter status via ICS 213

Pinellas EOC

- 1832 Notified that Boca Ciega High shelter is being opened immediately
- 1838 Boca Ciega team notified and asked to deploy
- 1947 EOC notifies Bauder that reported rumor is bogus
- 1955 WA4ACS Winlink RMS now operational



Tabletop Exercise Bauder message to Pinellas EOC



	(R & R)			ociation for Amateur Radio	/ 2	P R
	T. C.	RAD	10	GRAM		
NUMBER	PRECEDENCE	HX STATION OF ORIGIN		PLACE OF ORIGIN	TIME FILED	DATE
2	TEST P	WA1RYQ	26	BAUDER ELEMENTARY	2006 EST	JUL 15
TO CL	AYTON PARROT	Г	***********	THIS RADIO MESSAGE WAS RE		
PINELLAS COUNTY EOC				STATION	_PHONE	
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OPERATION SERVICE UN WATER SU EXERCISE	S X SHORE POW NAL X CELL AND NAVAILABLE X F PPLIES GOOD X RK BAUDER SH	EER DINTERNET GOOD AND ELTER ADMINISTRATO		то	DATE	TIME
OPERATIO SERVICE UI WATER SU EXERCISE JAMES T KI OP NOTE A	S X SHORE POW NAL X CELL AND NAVAILABLE X F PPLIES GOOD X RK BAUDER SH PPROVED BY JO FROM	TER DINTERNET GOOD AND ELTER ADMINISTRATO	ELTER MANA		JUL 15	2011 EST



Tabletop Exercise



Bauder Elementary

- 2019 Evacuee reporting chest pains. Shelter manager request emergency assistance
- 2021 Contact EOC and request EMS
- 2032 EMS on site
- 2035 Notified EOC that EMS is on site
- 2154 Message received from Boca Ciega High for relay to Pinellas EOC

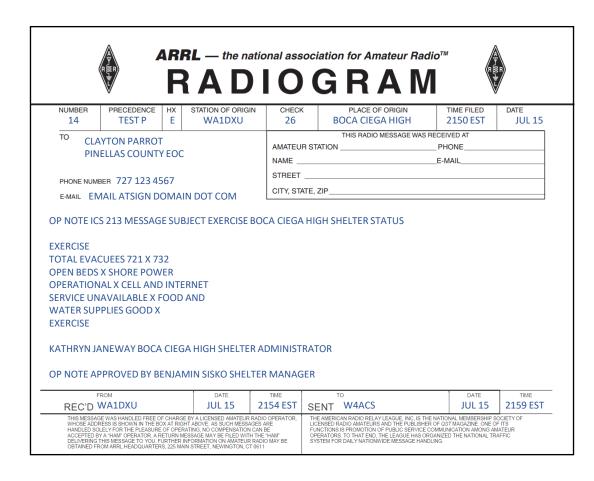
Pinellas EOC

- 2022 Notified EOC staff of medical emergency at Bauder Elementary
- 2024 Notified Bauder Elementary that EMS enroute. ETA 10 minutes.



Tabletop Exercise Boca Ciega Message to Pinellas EOC via Bauder







Conclusion



• Comments and questions